



# Staff Report

---

**Agenda Item:**            **Resolution Making Appointments to the Municipal Property Corporation** – Approval of Resolution #1335, amending Resolution #1298, making appointments to the Municipal Property Corporation.

**Staff Contact:**            Dawn Norman, Community Services Supervisor

**Meeting Date:**            June 22, 2010

**Background:**            The Municipal Property Corporation has one term expiring on July 31, 2010 and one vacant term due to a resignation which will expire on July 31, 2011.

Kerrie Lee Bluff has been on the Municipal Property Corporation Board of Directors for several years. Her current term expires July 31, 2010. Three members serve on the Board with staggered three-year terms. This appointment will be effective August 1, 2010 and end July 31, 2013. Ms. Bluff wishes to continue on the Municipal Property Corporation Board.

The Municipal Property Corporation has a vacant term due to a resignation which will expire on July 31, 2011. Mr. Jerry Wiley has submitted an application for this vacant term. Mr. Wiley has served the Town of Clarkdale in many capacities since 1985. His service includes volunteering in the Clark Memorial Library, serving on the Parks and Recreation Commission, Board of Adjustments, three of the General Plan Update Committees and several terms on the Town Council.

The Municipal Property Corporation is an “affiliate of the governmental unit”. The charge of the MPC is to finance the cost of acquisition, construction and equipping of certain facilities by the Town of Clarkdale. The MPC Board normally meets once a year to instruct the Town Attorney to file its annual report to the corporation commission. If and when the Town is obtaining financing through the MPC additional Board meetings would be required.

**Recommendation:**    To approve Resolution #1335 amending Resolution #1298, making appointments to the Municipal Property Corporation.

## **RESOLUTION # 1335**

### **A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AND AMENDING RESOLUTION #1298 MAKING APPOINTMENTS TO THE MUNICIPAL PROPERTY CORPORATION BOARD OF DIRECTORS.**

WHEREAS, the Mayor and Common Council have previously approved by resolution the formation of the Municipal Property Corporation; and

WHEREAS, there is currently one seat expiring on the Board; and

WHEREAS, the bylaws of the Municipal Property Corporation states that each director shall hold office until the term expires and a successor shall be appointed; and

WHEREAS, the following people are currently seated as members of the Municipal Property Corporation Board of Directors with terms ending as follows:

<b>Name</b>	<b>Term Ends</b>
Kerrie Bluff	July 31, 2010
Vacant	July 31, 2011
Janice Benatz	July 31, 2012

BE IT RESOLVED that the following persons are hereby appointed to fill the expiring and vacant seats on the Municipal Property Corporation Board of Directors, with terms to expire as follows:

<b>Name</b>	<b>Term Ends</b>
Jerry Wiley	July 31, 2011
Kerrie Bluff	July 31, 2013

PASSES AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 22<sup>nd</sup> day of June, 2010.

APPROVED

ATTEST

---

Doug Von Gausig, Mayor

---

Kathy Bainbridge, Town Clerk

## Town of Clarkdale Board and Commission Application

### Before you begin....

Thank you for your interest in serving on a Clarkdale board or commission. Terms for boards and commissions are two years, beginning on October 1<sup>st</sup> and ending on September 30<sup>th</sup>. Appointments are occasionally made before terms end due to a vacancy. Applicants are asked to participate in an informal interview process by an interview committee consisting of a staff member, a Councilmember and a member of the board or commission for which you are applying. This committee makes a recommendation to the Town Council. This process helps us to get to know you better and assists the Town Council in matching applicants to board/commission openings. The Town Council encourages all citizens to be involved in their government, however occasionally there are more applicants than there are positions to fill. Should you not be appointed, we encourage you to consider the many other volunteer opportunities with the Town.

This application is a public record, and as such may be disclosed to the public under Arizona's Public Records Laws. The applicant's name may also appear on the Town's website. Please call the Town Clerk at 634-9591 if you have any questions or concerns about the disclosure of specific information.

### Choice of Board or Commission

Please type or print clearly in ink. If you need more space, please attach additional pages as needed. A description of each board and commission is attached at the back of this application. Please indicate which board(s) or commission(s) you are interested in and number them in order of preference, with number one being your first choice.

☐ Heritage Conservancy Board  
☐ Design Review Board  
☐ Parks and Recreation Commission  
☒ Municipal Property Corporation  
☐ Public Safety Personnel Retirement Board

☐ Board of Adjustment  
☐ Library Advisory Board  
☐ Planning Commission  
☐ Other: \_\_\_\_\_

### Contact Information

Name: J.R. (JERRY) WILEY Date: 5/22/10

Physical Address: \_\_\_\_\_

Mailing Address: SAME

Home Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Current Employer: RETIRED

Work Address: HOMB Work Phone #: \_\_\_\_\_

May we contact you at work? ☒ Yes ☐ No

### Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes ☒ No
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes ☒ No

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes ☒ No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

DESIRE TO CONTINUE TO SERVE CLARKDALE

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

BACH OF CHEMICAL ENGINEERING - U OF MINN. 1949  
MEMBER OF CLARKDALE TOWN COUNCIL '92-'96 AND '04-'10

#### Optional Information

6. Please list your education background.

SEE #5

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?

CLARK LI BEARY VOLUNTEER  $\approx$  14 YRS  
WOODCHUTE TRAIL - 8 YRS  
BND OF ADJUSTMENT 4 YRS  
PARKS & REC 4 YRS

CLARKDALE FOUNDATION BOARD  $\approx$  6 YRS

### Additional Information

9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

No

### Signature

By signing below, I understand and agree that:

1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of application, or if appointed, removal from the board/commission.
2. The Town of Clarkdale has my permission to verify all data given in this application, related papers or oral interviews. I authorize such verification and the giving and receiving of any information requested by the Town of Clarkdale and I release from liability any person giving or receiving any such information. I understand that falsification of data so given or other derogatory information discovered may prevent my being appointed, or if appointed, may subject me to removal for the board and/or commission.

The Town Council selects the best matched applicants the board and commission appointments based upon qualifications, regardless of race, color, creed, sex, national origin, age, handicap or other protected groups under state, federal or local equal opportunity laws.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Where to send your application

Mail your application to:

Town Clerk, Town of Clarkdale, Post Office Box 308,  
Clarkdale, Arizona 86324

or

Fax your application to:

(928) 634-0407

or

Deliver your application to:

Town Hall, 890 Main Street, Clarkdale

If you need an additional copy of this application, you can download it from the Town's website at <http://www.clarkdale.az.us>. A copy of the "Public Service Handbook", which is a handbook for Clarkdale board and commission members, is also available on the website.

## Town of Clarkdale Board and Commission Application

### Before you begin....

Thank you for your interest in serving on a Clarkdale board or commission. Terms for boards and commissions are two years, beginning on October 1<sup>st</sup> and ending on September 30<sup>th</sup>. Appointments are occasionally made before terms end due to a vacancy. Applicants are asked to participate in an informal interview process by an interview committee consisting of a staff member, a Councilmember and a member of the board or commission for which you are applying. This committee makes a recommendation to the Town Council. This process helps us to get to know you better and assists the Town Council in matching applicants to board/commission openings. The Town Council encourages all citizens to be involved in their government, however occasionally there are more applicants than there are positions to fill. Should you not be appointed, we encourage you to consider the many other volunteer opportunities with the Town.

This application is a public record, and as such may be disclosed to the public under Arizona's Public Records Laws. The applicant's name may also appear on the Town's website. Please call the Town Clerk at 634-9591 if you have any questions or concerns about the disclosure of specific information.

### Choice of Board or Commission

Please type or print clearly in ink. If you need more space, please attach additional pages as needed. A description of each board and commission is attached at the back of this application. Please indicate which board(s) or commission(s) you are interested in and number them in order of preference, with number one being your first choice.

<input type="checkbox"/> Heritage Conservancy Board	<input type="checkbox"/> Board of Adjustment
<input type="checkbox"/> Design Review Board	<input type="checkbox"/> Library Advisory Board
<input type="checkbox"/> Parks and Recreation Commission	<input type="checkbox"/> Planning Commission
<input checked="" type="checkbox"/> Municipal Property Corporation	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Public Safety Personnel Retirement Board	

### Contact Information

Name: Kerrie Bluff Date: 5/25/10

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Current Employer: self

Work Address: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

May we contact you at work? ☒ Yes ☐ No

### Required Information

1. Are you now or have you ever been employed by the Town of Clarkdale? Yes ☐ No ☒
2. Are any of your relatives, either by blood or marriage, employed by the Town of Clarkdale? Yes ☐ No ☒

3. Except for minor traffic violations, have you ever been convicted of any violation of federal, state, local or military law or statute? Yes ☒ No If the answer to 1, 2 or 3 is 'yes', please explain below or on an attached sheet of paper.

4. Why are you interested in serving on this (these) board(s) or commission(s)?

Requesting an addtl term

5. Please describe your qualifications for serving on this (these) board(s) or commission(s).

#### Optional Information

6. Please list your education background.

7. Please list professional memberships, registrations, licenses, etc. that you feel may be applicable to the board(s) or commission(s) for which you are applying.

8. What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)?



### Additional Information

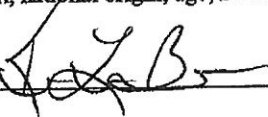
9. Is there any other information you would like to provide which might help the Council make its decision on the appointment to the (these) board(s) and/or commission(s)?

### Signature

By signing below, I understand and agree that:

1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of application, or if appointed, removal from the board/commission.
2. The Town of Clarkdale has my permission to verify all data given in this application, related papers or oral interviews. I authorize such verification and the giving and receiving of any information requested by the Town of Clarkdale and I release from liability any person giving or receiving any such information. I understand that falsification of data so given or other derogatory information discovered may prevent my being appointed, or if appointed, may subject me to removal for the board and/or commission.

The Town Council selects the best matched applicants the board and commission appointments based upon qualifications, regardless of race, color, creed, sex, national origin, age, handicap or other protected groups under state, federal or local equal opportunity laws.

Applicant Signature: 

Date: 5/25/10

### Where to send your application

Mail your application to:

Town Clerk, Town of Clarkdale, Post Office Box 308,  
Clarkdale, Arizona 86324

or

Fax your application to:

(928) 634-0407

or

Deliver your application to:

Town Hall, 890 Main Street, Clarkdale

If you need an additional copy of this application, you can download it from the Town's website at <http://www.clarkdale.az.us>. A copy of the "Public Service Handbook", which is a handbook for Clarkdale board and commission members, is also available on the website.